



**Florida Statewide  
Procurement Technical Assistance Center (PTAC)  
Disaster Recovery Contracting Information**

<http://fptac.org/>

## **Disaster Recovery Assistance: Government Contracting Information**

The Florida PTAC receives many requests from businesses who want to participate in the disaster recovery effort through government procurement opportunities. We are providing this information to you, so that you are aware of the information we have at this time and to inform you of the steps necessary to do business with Federal, state, and local government agencies to provide disaster assistance.

**We recommend registering  
your business and knowing  
where to look for opportunities  
BEFORE a disaster event.**

### **Federal Government**

#### **Federal Emergency Management Agency (FEMA)**

FEMA is the lead agency responsible for Federal Government disaster response and recovery. Through their Industry Liaison Program (ILP), FEMA establishes strategic relationships with suppliers and stakeholders to serve as an information provider for suppliers seeking to do business with FEMA. They also connect suppliers with the program offices in support of FEMA's mission. Visit the Doing Business with FEMA page at <https://www.fema.gov/business-industry/doing-business> to learn how to become a FEMA contractor.

- ✓ Register with the System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov). Complete the Disaster Response Information section in SAM indicating you want to be included in the Disaster Response Registry. The Disaster Response Registry is used by FEMA and The U.S. Army Corp of Engineers to establish their list of contractors that want to provide disaster-response assistance through Federal Government procurement opportunities.
- ✓ Visit <https://www.acquisition.gov/disaster-response-registry> to learn more about the Disaster Response Registry.
- ✓ Complete the ILP Vendor Profile form [https://www.fema.gov/sites/default/files/2020-07/fema\\_vendor-profile-form.pdf](https://www.fema.gov/sites/default/files/2020-07/fema_vendor-profile-form.pdf) and submit it to [fema-industry@fema.dhs.gov](mailto:fema-industry@fema.dhs.gov). This is a free, no-cost registration.
- ✓ Look for contracting opportunities at the following websites:

- SAM.gov Contract Opportunities (was FBO.gov)  
<https://sam.gov/content/opportunities> (opportunities exceeding \$25,000)
- DHS Advance Acquisition Planning System <https://apfs-cloud.dhs.gov/> to monitor the DHS Acquisition Planning Forecast System

For questions about doing business with FEMA visit the FAQ Tips and Resources page  
<https://www.fema.gov/business-industry/doing-business/fag>.

### **FEMA Simplified Commodity Buys**

Unison Marketplace is a fully managed online acquisition service some government agencies use to manage their procurement opportunities. FEMA uses Unison to solicit quotes and offers for disaster-assistance requirements. Visit <https://www.unisonglobal.com/product-suites/acquisition/marketplace> and select the “Marketplace Seller” link to learn more. Direct all questions to (877-933-3243) or their customer support form.

### **FEMA Corporate Emergency Lodging Assistance (ELA) for Disaster Survivors (Hotel Use Only)**

The ELA program provides lodging reimbursement for pre-qualified individuals from designated disaster areas. FEMA created the ELA program to provide temporary shelter as a result of Federal disaster declarations. Hotels / lodging providers wishing to participate in the ELA Program can enroll via the Program website <https://ela.corplodging.com/login.php>. To learn more about the program visit <https://ela.corplodging.com/>. Properties are not required to have an existing contract with Corporate Lodging Consultants (CLC) for business travel in order to participate.

### **DHS Small Business Program**

If you are a small business, you may also contact the DHS Office of Small and Disadvantaged Business Utilization (OSDBU) Small Business Specialist (SBS) to obtain information. The SBS contact email is [DHSOSDBU@hq.dhs.gov](mailto:DHSOSDBU@hq.dhs.gov) and the phone number is (202) 447-5555. Before contacting the SBS, we recommend you complete your SAM registration and submit the ILP Vendor Profile form. The SBS may also request you send your company Capabilities Statement. For more information about the DHS Small Business Program visit <https://www.dhs.gov/small-business-assistance>.

### **FEMA Transportation Opportunities**

The FEMA Tender of Service Program allows FEMA to schedule and book transportation with pre-approved private sector Transportation Service Providers (TSPs). FEMA invites TSPs serving any mode of transportation (air, maritime, rail, or trucking) to register with the Program to become a FEMA-Approved TSP. Visit <https://www.fema.gov/business-industry/doing-business/transportation> for more information.

## FEMA Donations or Volunteering

Visit the following website for information on donating and volunteering during disasters:

<https://www.fema.gov/volunteer-donate-responsibly>

## U.S. Army Corp of Engineers

The U.S. Army Corp of Engineers (USACE) usually undertakes debris removal and temporary roofing activities on behalf of FEMA. If you are looking to for prime contract opportunities with the USACE, you need to register in SAM, <https://sam.gov>, and add your company to the Disaster Response Registry in SAM. The USACE establishes their contractor list based on the Disaster Response Registry. After you are registered, monitor the Contract Opportunities Domain <https://sam.gov/content/opportunities> within SAM for active solicitations.

If you are looking for a list of USACE prime contractors for subcontracting opportunities, visit the USACE South Atlantic Division site <https://www.sad.usace.army.mil/Business-With-Us/Contracting/> then locate the three regional contracting centers for listings of active contract awards. When visiting these sites, look for the Business Opportunities > Contractors page for listings of prime contractors. If an contractor listing is not available online, contact the USACE Regional Center's Small Business Office.

The USACE is organized into geographic divisions. Usually, the corresponding USACE division in which the disaster occurred, will list the prime contractors engaged for debris removal and temporary roofing activities for that disaster. Below is a link to find USACE divisions and their individual websites.

<https://www.usace.army.mil/Locations/>

Many of the contractors listed have a link for subcontractor registration with their companies.

Those companies that do not have a subcontractor registration link included, should be contacted directly to discuss your capabilities, subcontracting opportunities, and any registration requirements they may have. Visit the USACE website below to learn more about doing business with the USACE in disaster situations.

<http://www.usace.army.mil/Missions/Emergency-Operations/Contracting-in-Disasters/>

## Small Business Administration (SBA)

The SBA has created a Disaster Assistance web page that provides information about the various programs to help businesses recover from declared disasters. For more information visit <https://www.sba.gov/funding-programs/disaster-assistance>.

The Thomas T. Stafford Disaster Relief and Emergency Assistance Act requires FEMA to contract with businesses located in the affected area when feasible and practicable.

Many debris removal operations are contracted by local, state, tribal or territorial government agencies. Check their websites within the declared disaster areas for their contracting and bidding procedures.

## State & Local Agencies

State and local government agencies may receive federal funds and control a large proportion of disaster response activities, so many of the contracting opportunities will come through these offices. At the time of a disaster, they may initially rely upon contracts already in place. Potential contractors must be registered in the appropriate state and/or local vendor databases to be eligible for those contract awards. For more information, meet with your local PTAC Specialist.

## State of Florida

### Florida Department of Management Services

The Florida Emergency Supplier Network (FESN), run through the State's main procurement agency (Florida Department of Management Services), coordinates supplier information for state and local agencies by:

- Identifying and grouping needed commodities and services by categories.
- Recruiting suppliers to be a resource for the purchase of products and services during declared emergencies.
- Obtaining information from suppliers including their product lists, inventory information, company profile, emergency operations capabilities, emergency and off-hours contact information.
- Issuing a certificate to FESN suppliers as participants in the Florida Emergency Supplier Network.
- Collecting and organizing supplier information and make it accessible to state and local purchasing professionals during emergencies.

Registration with FESN is required (link below for information and instructions). Select "Suppliers" and fill out the Emergency Supplier Online Application Form.

[http://www.dms.myflorida.com/business\\_operations/state\\_purchasing/florida\\_emergency\\_networks/](http://www.dms.myflorida.com/business_operations/state_purchasing/florida_emergency_networks/)

The Florida Department of Management Services also manages the statewide MyFloridaMarketPlace. Vendors must be registered in the MyFloridaMarketPlace Vendor Information Portal (VIP). Information on registering on VIP, systems used for procurements and searching for State business opportunities are at the links below.

[http://www.dms.myflorida.com/business\\_operations/state\\_purchasing/myfloridamarketplace/mfmp\\_vendors/requirements\\_for\\_vendor\\_registration](http://www.dms.myflorida.com/business_operations/state_purchasing/myfloridamarketplace/mfmp_vendors/requirements_for_vendor_registration)

<https://vendor.myfloridamarketplace.com>

[https://www.dms.myflorida.com/content/download/147572/983242/Doing\\_Business\\_with\\_the\\_State\\_of\\_Florida\\_-\\_Vendor\\_Communication\\_7.2.19.pdf](https://www.dms.myflorida.com/content/download/147572/983242/Doing_Business_with_the_State_of_Florida_-_Vendor_Communication_7.2.19.pdf)

## Local Government

There are many local government agencies, all independent of each other that may require disaster recovery related products and services in the upcoming weeks and months. Each local agency has their own procurement policies and procedures they follow for conducting business with vendors / contractors. Each will require you to register as a vendor to be able to do business with them.

The link below takes you to the listing for each of the 67 Florida county websites. Once you are in the county website, type "disaster recovery", "procurement", "purchasing" or "vendor" in the search area to locate their procurement and vendor registration areas.

<https://www.stateoflorida.com/florida-counties.aspx>

If you want to know if they have disaster-recovery opportunities, we recommend contacting procurement and / or emergency management personnel directly to determine their needs and to discuss the products and services you can provide.

The link below takes you to a complete list of county emergency management personnel (with contact details and websites).

<https://www.floridadisaster.org/counties/>

## Non-Profit Organizations

### American Red Cross

If you interested in providing your products and / or services to the American Red Cross visit <http://www.redcross.org/contact-us/becoming-a-supplier-or-vendor> to register as a supplier.

## Other Resources

The **Florida Division of Emergency Management** plans for and responds to both natural and man-made disasters. The division prepares and implements a statewide Comprehensive Emergency Management Plan and routinely conducts extensive exercises to test state and county emergency response capabilities. The division is the state's liaison with federal and local agencies on emergencies of all kinds. Division staff members provide technical assistance to local governments as they prepare emergency plans and procedures. They also conduct emergency operations training for state and local governmental agencies.

<https://www.floridadisaster.org/>

The website above has a range of resources and information for individuals and businesses on disaster preparedness and recovery following a disaster. It includes specific disaster recovery information.

The Florida **Disaster Contractors Network (DCN)** provides consumers, building professionals, and suppliers with the tools they need to meet these challenges in the aftermath of a storm or other disaster. The Disaster Contractors Network is an online tool that allows the general public to connect with contractors and suppliers when storm related services are in high demand. It also allows contractors and suppliers to offer their goods and services to the general public when storms or other natural disasters hit areas of Florida. This web application allows users (property owners, supplier, or contractor) to register and connect with one another to obtain goods or services.

<http://www.dcnonline.org/Home>

### **Florida PTAC Services**

If you require assistance with government registrations (SAM, MyFloridaMarketplace, etc.) or understanding how to submit a compliant offer in response to a government solicitation, please complete our online “Request for Services” form at the following link. Registration is fast and easy. At this link, request an appointment with one of our PTAC Specialists, who can provide you with **no-cost** assistance. Click on the PTAC that is closest to you and specify the type of assistance you require. You will be contacted to schedule an appointment.

<http://fptac.org/erfc/>

You can find out more about the consulting, training and information services we offer at our website <http://fptac.org/>

**Important Notice:** **There is no cost to register your business at SAM.gov.** There are numerous for-profit companies that may contact you to offer services on doing business with government agencies. Some of these companies use misleading marketing and approaches that make them appear to be official government agencies. Their messaging often contains language such as “if you don’t act and reply back you may miss out on government opportunities”. In some cases, they try to lead you to think that a registration is expiring or incomplete, which may impact your ability to do business with government. Their objective is to get you to contact them so they can promote their services to you for a cost. These services are provided by at no cost by PTACs around the country at no cost to you. You can locate your local PTAC at the following site <http://www.aptac-us.org/>.